

Application and Interview Process

A complete application includes:

- A completed application form
- Application fee of \$500.
- Official transcript in sealed issuing envelope
- Three references
- For international transcripts, an official evaluation report for foreign educational credential
- For non-native English speakers you must have a solid command of the English language (equivalent of a TOEFL Score of 72 or higher)

Application Deadlines

Spring: March 1, 2017; **Summer:** May 1, 2017.

Elementary II only: June 1, 2017 (Prerequisite for admission is MACTE accredited Elementary I credential)

Educational Qualification: Bachelor's degree and Montessori Early Childhood Credential or completion of prerequisite Overview of Early Childhood Course.

Prerequisite

Seton's **Overview of Early Childhood Course** - Applicants without a Montessori Early Childhood credential must complete a nine-day Early Childhood Overview Course as part of the orientation preparation. **Cost: \$750**

Spring 2017 Overview Option	Summer 2017 Overview Option
April 21, 22, 23	June 13 – 16 and June 19 – 23
April 28, 29, 30	All classes meet from 8:30 am – 5:00 pm
May 5, 6, 7	

Academics 2017 (Class sessions are 8:30 am – 5:00 pm, plus Thursday evenings 5:30 pm – 8:30 pm)

Orientation Seminar - Introduces a preparatory independent study period with assignments that lay a foundation for successful course completion

Summer A: June 26 – August 4, 2017

Practicum Seminars: September 29 – October 2, 2017 and March 16 – 19, 2018

Summer B: June 18 – June 29, 2018 (Concludes academics for Elementary I)

Summer C: July 5 – July 27, 2018 (Begins academics for Elementary II)

Final Academic Seminar: November 8 – 13, 2018 (Concludes academics for Elementary I-II)

Prerequisite to Practicum Completion

Seton's **Introduction to Child Development (ICD) Course** - Students must complete a college-level child development course (evidenced through transcript) or attend the six-week online ICD course offered by Seton. Montessori educators rely on a strong foundation of child development guided by observation to support the children they serve. **Cost: \$350**

Practicum

- May be completed at Elementary I or Elementary II level
- Minimum of 1080 hours of in-class experience
- Spans minimum of 9 to 13 months
- Practicum Site and Plan of Supervision and Support must be pre-approved with Self-Directed Practicums, which require a two year commitment and an additional fee of \$1,000.
- Practicum may not precede completion of prescribed academics

Elementary I-II Course Tuition Information (Ages 6-9 and 9-12 combined)

\$10,250 Tuition plus \$386 Certification/Membership Fees (MACTE Fee: \$161; AMS Adult Learner Fee: \$225). Additional fees for Introduction to Childhood Development course, Overview of Early Childhood Course and a Self-Directed Practicum will be billed as necessary.

Payment Schedule:	
Application Payment	\$500 (due with application submission)
Initial Payment	\$2,386 (due one week prior to assigned Orientation Seminar)
Balance of Tuition (choose one plan):	
Plan 1	One payment of \$7,750 due on June 1, 2017
Plan 2	Two installments of \$3,875 due on June 1, 2017 and December 1, 2017
Plan 3 (\$50 finance fee included)	Five installments of \$1,560 due on June 1, September 1, December 1 (2017), March 1 and June 1 (2018)
Plan 4 (\$100 finance fee included)	Fifteen installments of \$523.33 due on the first of each month from June 1, 2017 through August 1, 2018

Elementary I Course Tuition Information (Ages 6-9)

\$7,150 Tuition plus \$386 Certification/Membership Fees (MACTE Fee: \$161; AMS Adult Learner Fee: \$225). Additional fees for Introduction to Childhood Development course and a Self-Directed Practicum will be billed as necessary.

Payment Schedule:	
Application Payment	\$500 (due with application submission)
Initial Payment	\$2,386 (due one week prior to assigned Orientation Seminar)
Balance of Tuition (choose one plan):	
Plan 1	One payment of \$4,650 due on June 1, 2017
Plan 2	Two installments of \$2,325 due on June 1, 2017 and March 1, 2018
Plan 3 (\$50 finance fee included)	Five installments of \$940 due on June 1, September 1, December 1 (2017), March 1 and June 1 (2018)
Plan 4 (\$100 finance fee included)	Ten installments of \$475 due on the first of each month from June 1, 2017 through March 1, 2018

Elementary II Course Tuition Information (Ages 9-12)

(Prerequisite for admission is MACTE accredited Elementary I credential)

\$4,750 Tuition plus \$386 Certification/Membership Fees (MACTE Fee: \$161; AMS Adult Learner Fee: \$225).

Payment Schedule:	
Application Payment	\$500 (due with application submission)
Initial Payment	\$2,386 (due one week prior to assigned Orientation Seminar)
Balance of Tuition (choose one plan):	
Plan 1	One payment of \$2,250 due on June 1, 2017
Plan 2	Two installments of \$1,125 due on June 1, 2017 and December 1, 2017
Plan 3 (\$50 finance fee included)	Five installments of \$460 due on June 1, September 1, December 1 (2017), March 1 and June 1 (2018)
Plan 4 (\$100 finance fee included)	Ten installments of \$235 due on the first of each month from June 1, 2017 through March 1, 2018

Refund Policy

If an applicant is not accepted, the \$500 application payment is refunded. If an applicant withdraws before the Orientation Seminar, \$400 will be refunded. A letter of withdrawal must be submitted by the student in order to receive a refund. **See full refund policy in the Elementary Catalog.**

Notes:

1. *Tuition payments received more than five business days after the payment plan due date, will result in a \$25 late payment fee. Checks returned for any reason will result in a \$25 returned check fee.*
2. *Practicum Visits (in the continental United States to sites over 150 miles from Seton Montessori Institute) require a travel expense fee of \$250 per visit for the first and third visits. This is non-refundable and due prior to the visit.*
3. *Checks or money orders are accepted for all payments. Cash and credit cards are not accepted.*