

Application and Interview Process

A complete application includes:

- A completed application form
- Application payment of \$500 (*only checks or money orders are accepted*)
- Official transcript (or evaluation report for foreign educational credential) in the sealed issuing envelope
- Three reference forms or letters of recommendation (can be emailed to Institute@SetonMontessori.org)
- Non-native English speakers must have a solid command of the English language (equivalent of a TOEFL Score of 72 or higher)

Upon review, the Academic Director will contact candidate to schedule an interview.

Application Deadlines

Spring: March 1, 2018; **Summer:** May 1, 2018.

Educational Qualification: Bachelor's degree and Montessori Early Childhood Credential or completion of prerequisite Overview of Early Childhood Course.

Prerequisite

Seton's **Overview of Early Childhood Course** - Applicants without a Montessori Early Childhood credential must complete a nine-day Early Childhood Overview Course as part of the orientation preparation. **Cost: \$750**

Spring 2018 Overview Option	Summer 2018 Overview Option
April 20, 21, 22	June 12 – 15 and June 18 – 22, 2018
April 27, 28, 29	<i>All classes meet from 8:30 am – 5:00 pm.</i>
May 4, 5, 6	

Academics 2018 (*Class sessions are 8:30 am – 5:00 pm.*)

Orientation Seminar - Introduces a preparatory independent study period with assignments that lay a foundation for successful course completion

Summer A: June 25 – August 3, 2018

Practicum Seminars: September 28 – October 1, 2019 and March 29– April 1, 2019

Summer B: June 17 – June 28, 2019 (*Concludes academics for Elementary I*)

Summer C: July 1 – July 26, 2019 (*Begins academics for Elementary II*)

Final Academic Seminar: November 8 – 11, 2019 (*Concludes academics for Elementary I-II*)

Prerequisite to Practicum Completion

Seton's **Introduction to Child Development (ICD) Course** - Students must complete a college-level child development course (evidenced through transcript) or attend the six-week online ICD course offered by Seton. Montessori educators rely on a strong foundation of child development guided by observation to support the children they serve. **Cost: \$350**

Practicum

- May be completed at Elementary I or Elementary II level
- Minimum of 1,080 hours of in-class experience
- Spans minimum of 9 to 13 months
- Practicum Site and Plan of Supervision and Support must be pre-approved with Self-Directed Practicums, which require a two-year commitment and an additional fee of \$1,250.
- Practicum may not precede completion of prescribed academics

Elementary I-II Course Tuition Information (Ages 6-9 and 9-12 combined)

\$10,700 Tuition plus \$396 Certification/Membership Fees (MACTE Fee: \$166; AMS Adult Learner Fee: \$230). Additional fees for Introduction to Childhood Development course, Overview of Early Childhood Course and a Self-Directed Practicum will be billed as necessary.

Payment Schedule:	
Application Payment	\$500 (due with application submission)
Initial Payment	\$2,396 (due one week prior to assigned Orientation Seminar)
Balance of Tuition (choose one plan):	
Plan 1	One payment of \$8,200 due on June 1, 2018
Plan 2	Two installments of \$4,100 due on June 1, 2018 and March 1, 2019
Plan 3 (\$50 finance fee included)	Five installments of \$1,650 due on June 1, September 1, December 1 (2018), March 1 and June 1 (2019)
Plan 4 (\$100 finance fee included)	Fifteen installments of \$553.33 due on the first of each month from June 1, 2018 through August 1, 2019

Elementary I Course Tuition Information (Ages 6-9)

\$7,300 Tuition plus \$396 Certification/Membership Fees (MACTE Fee: \$166; AMS Adult Learner Fee: \$230). Additional fees for Introduction to Childhood Development course and a Self-Directed Practicum will be billed as necessary.

Payment Schedule:	
Application Payment	\$500 (due with application submission)
Initial Payment	\$2,396 (due one week prior to assigned Orientation Seminar)
Balance of Tuition (choose one plan):	
Plan 1	One payment of \$4,800 due on June 1, 2018
Plan 2	Two installments of \$2,400 due on June 1, 2018 and March 1, 2019
Plan 3 (\$50 finance fee included)	Five installments of \$970 due on June 1, September 1, December 1 (2018), March 1 and June 1 (2019)
Plan 4 (\$100 finance fee included)	Ten installments of \$490 due on the first of each month from June 1, 2018 through March 1, 2019

Refund Policy

If an applicant is not accepted, the \$500 application payment is refunded. If an applicant withdraws before the Orientation Seminar, \$400 will be refunded. A letter of withdrawal must be submitted by the student in order to receive a refund. **See full refund policy in the Elementary Catalog.**

Notes:

1. Tuition payments received more than five business days after the payment plan due date, will result in a \$25 late payment fee. Checks returned for any reason will result in a \$25 returned check fee.
2. Practicum Visits (in the continental United States to sites over 150 miles from Seton Montessori Institute) require a travel expense fee of \$250 per visit. This is non-refundable and due prior to the visit.
3. Checks or money orders are accepted for all payments. Cash and credit cards are not accepted.